



ABN: 68 070 120 928

POLLUTION INCIDENT RESPONSE MANAGEMENT PLAN

For Licence Number 5973

Approved by: Jeff Brandstater - Managing Director

07 September 2021

Purpose:

Brandster Services holds an Environment Protection Licence with the NSW Environment Protection Authority (EPA) for Units 4-7 15 Leeholm Road St Marys NSW as per the Protection of the Environment Operations Act 1997 (the POEO Act) the holder of an Environment Protection Licence must prepare, keep, test and implement a pollution incident response management plan (PIRMP) that complies with Part 5.7A of the POEO Act in relation to the activity to which the licence relates.

If a pollution incident occurs in the course of an activity so that material harm to the environment (within the meaning of section 147 of the POEO Act) is caused or threatened, the person carrying out the activity must immediately implement this plan in relation to the activity required by Part 5.7A of the POEO Act.

A copy of this plan must be kept at the licenced premises, or where the activity takes place and be made available on request by an authorised EPA officer and to any person who is responsible for implementing this plan.

Parts of the plan must also be available either on a publicly accessible website, or if there is no such website providing a copy of the plan to any person who makes a written request. The sections of the plan that are required to be publicly available are set out in clause 98D of the Protection of the Environment Operations (General) Regulation 2009.

Environment Protection Licence Details:

Brandster Services Pty Ltd:	-	ABN: 68 070 120 928
EPA Licence Number:	-	5973
Premises:	-	Brandster Services Units 4-7 15 Leeholm Rd St Marys NSW
Name:	-	Jeff Brandstater - Position: Managing Director
Website:	-	www.brandsterservices.com.au
Schedule Activity on EPL	-	Waste Processing (non- thermal treatment) storage
Fee based Activities on EPL	-	Waste storage, hazardous, restricted, solid, liquid, clinical & related waste & asbestos - non-thermal treatment of hazardous and other waste.



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Pollution Incident persons/responsible

Name of person responsible:	Jeff Brandstater
Position & title:	Managing Director
Business hours contact:	(02) 9623 1177.
After hours contact:	0425 289 171
Email:	jeffb@brandsterservices.com.au

Brandster Services operates in an environmentally responsible manner and with due diligence to remain current with changes in Acts and Regulations, and providing the necessary instructions, training and reporting framework for environmental management and incident response.

Authority and Responsibility

The Managing Director has the authority and responsibility for ensuring that Brandster Services acts with due diligence in;

- *training all employees with the requirements of this procedure*
- *ensuring the necessary resources are allocated to remain compliant with this procedure*
- *monitoring all environmental incident data*
- *maintaining record data*
- *communication and reporting to relevant authorities*
- *media reporting*

Environmental Incidents

Include, but are not limited to:

- *events or circumstances that are **notifiable** (see definition below), or which may result in the receiving of a warning, infringement notice or other penalty from a regulator;*
- *sediment in runoff from sites, spoil or waste*
- *leaks, spills or releases of any substance (other than clean water) into water, air or land;*
- *Explosion, and/or fire at Brandster Services premises, or any other work site caused by or involving Brandster Services equipment or employees.*

A notifiable incident is defined as an incident that must be reported to the Department of Environment and Conservation pursuant to the Protection of the Environment Operations Act 1997. A notifiable incident is one that causes material harm to the environment. More specifically, the incident:

- *involves actual or potential harm to the health or safety of human beings or to ecosystems that is not trivial; and/or,*
- *□ results in actual or potential loss or property damage in excess of \$10,000, including the costs and expenses that would be incurred in taking all reasonable and practical measures to prevent, mitigate or remediate harm to the environment.*



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Protocol for Industry Notification of Pollution Incidents

Recent changes to Part 5.7 of the *Protection of the Environment Operations Act 1977* (POEO Act) specify new requirements relating to the notification of pollution incidents as of 6 February 2012.

Firstly, call 000 if the incident presents an immediate threat to human health or property. Fire and Rescue NSW, the NSW Police and the NSW Ambulance Service are the first responders, as they are responsible for controlling and containing incidents.

If the incident does not require an initial combat agency, or once the 000 call has been made, notify the relevant authorities in the following order. The 24-hour hotline for each authority is given when available:

the appropriate regulatory authority (ARA) for the activity under the POEO Act (usually the EPA or local authority) . the local authority is a local council of an area under the Local Government Act 1993), the Lord Howe Island Board for Lord Howe Island, or the Western Lands Commissioner for the Western Division (except any part of the Western Division within the area of a local council

- **EPA**, if it is not the ARA . phone **Environment Line on 131 555**
- **Ministry of Health** via the local Public Health Unit . Nepean Health (02) 4724 2000
www.health.nsw.gov.au/publichealth/infectious/phus.asp NSW Health 137 788
- **Safe Work NSW** . phone **13 10 50**
- **local authority** if this is not the ARA - Penrith City Council (02) 4732 7777
- **Fire and Rescue NSW** . phone **1300 729 579** or **000**

The appropriate contact for the relevant local authority and Public Health Unit will vary. All necessary contact numbers should be found in advance and stored for immediate access should a pollution incident need to be notified. These contact numbers should also be identified in the Pollution Incident Response Management Plan prepared for the premises.

Complying with these notification requirements does not remove the need to comply with any other obligations for incident notification, for example, those that apply under other environment protection legislation or legislation administered by SafeWork NSW



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Brandster Services Onsite Contacts:

<u>Name</u>	<u>Position</u>	<u>Contact Numbers</u>
Jeff Brandstater jeffb@brandsterservices.com.au	Managing Director	9623 1177 ext 207 or 0425 289 171
Michelle Ford michelle@brandsterservice.com.au	General Manager	9623 1177 ext 208
Rhonda Smith rhonda@brandsterservices.com.au	Admin Manager	9623 1177 ext 200
Ben Tate bentate@brandstersevice.com.au	Logistics Co-ordinator	9623 1177 ext 201 or 0425 289 177
Roy Jackson royj@brandsterservices.com.au	Site Manager	9623 1177 ext 210 or 0425 289 178
Ben Horton	Account Manager	9623 1177 ext 205 or 0412 290 526

24 HOUR AFTER HOURS NUMBER (02) 9623 1177



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EMERGENCY POLLUTION RESPONSE PROCEDURE

*If adequate resources are not available to contain material released in a pollution incident and it threatens public health, property or the environment, **Fire and Rescue NSW, NSW Police and the NSW Ambulance Service** should be contacted for emergency assistance - phone **000**.*

Incident Categories

Brandster Services uses three categories in defining environmental incidents:

- **Category 1** - Short term or minor incident with minimal or no effect on the environment. Eg. A small spill easily cleaned up by operator.
A report must be filled out and given to the Logistics Supervisor upon returning to the depot or at end of day with drivers Log Sheet.
- **Category 2** - A moderate incident that requires extensive Company resource management to rectify with potential medium term harm to environment or public safety, or causes public complaint.
- **Category 3** – A Major incident that causes measurable environmental harm, with long term impacts, requiring emergency services assistance, or community concerns requiring significant rectification measures. Incidents that require assistance beyond the companies' resources.

Incident Reporting

All environmental incidents must be reported to the Brandster Services Office (02) 9623 1177 immediately. The following information will be provided and assessed for response.

1. Name and contact details
2. Location of incident
3. Time of incident
4. Nature of incident

Management will assess the information on a risk basis and take the appropriate steps for the category requirements.

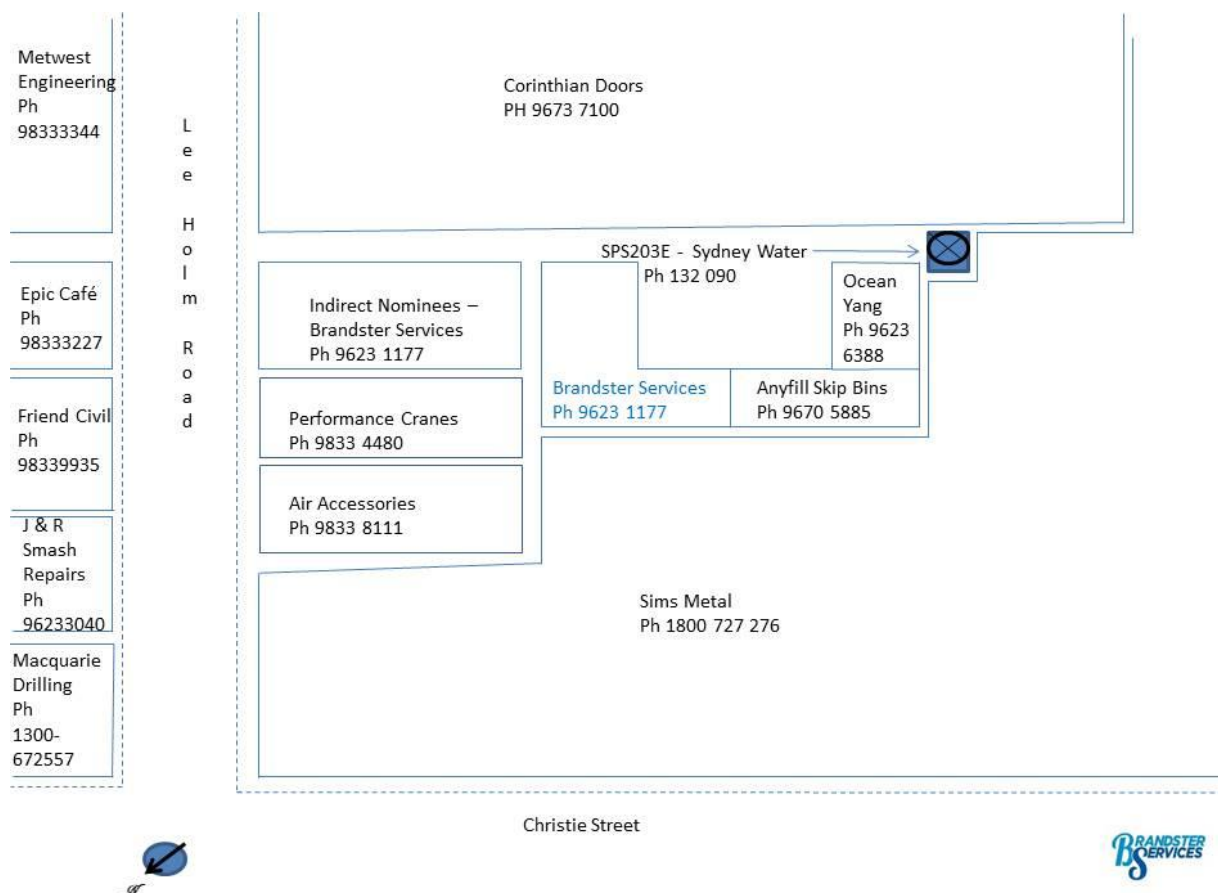
- **Category 1**
Internal reporting to Logistics Supervisor via incident form.
- **Category 2 and 3 Incidents**
Report to Brandster Services Office **(02) 9623 1177**
Brandster Services Management to report to:
Environment Protection Authority via Pollution Hotline **131 555**
Upon assessment of potential to manage incident if life, property or environment are under threat of harm:
Local Council (Penrith City Council) **4732 7777**
Fire & Rescue **1300 729 579**
Police **000**
Sydney Water **132 090** (24 hours)
Safe Work NSW **131 050**
MSB **1800 641 792**
Health NSW **137 788**



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- **Notification To Neighbouring Industries and Properties**
- *In the happenstance of a category 2 or 3 event where pollution may result in damage or harm to the neighbouring businesses or properties they must be notified immediately.*

Note that should an emergency evacuation be necessary a copy of this PIRMP must be taken to the Evacuation Assembly Point and notifications are to be undertaken by mobile phone from that point.



Schematic Showing Business Relationship, Proximity and Contacts

Units 4-7 15 Lee Holm Road St Marys NSW 2760
Phone : 02 9623 1177

www.brandsterservices.com.au

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Description of likelihood of hazards:

Minimal likelihood of hazards - sewage & J120 tanks all bunded and contained – driver and plant operators are all trained in operation and safety procedures and uniformed to safe work standards. Spill stations in all units.

Identify the likelihood of any such hazards occurring:

Minimal

Safety Equipment:

Spill stations in all units

Bunding around tanks

Fire hoses on all units are inspected and updated yearly certificate supplied.

Pre-emptive action taken:

Staff training

Tats plug in storm water drain whilst the plant in running and washing vehicles, removed when the plant closes and when raining. Spill stations in all units.

Staff Training:

Staff training, for emergency procedures including, Fire, Evacuation, Spills and Pollution Incidents is to be carried out at least once per annum and a record of training is to be kept on file in office with all other training records.

Regular Tool Box Meetings.

Spill stations kept in all units and vehicles. Regular simulated PIRMP training in toolbox meeting, most of the staff participate.

Inventory of pollutants

Identified in:

Appendix A - page 12

Appendix B - page 13

Appendix C - page 14



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ENVIRONMENT MANAGEMENT PROCEDURE

For the pick-up and Transportation of Liquid Waste

It is Brandster Services Policy to operate its fleet in a clean, well maintained, and environmentally friendly manner. This pertains to the mechanical performance of the truck and the auxiliary pumping equipment.

- *Upon arriving at a managed site each employee will report to the site office or contact person to laise with them regarding the site-specific instructions. And, if necessary, undergo any required induction training for the safe completion of their work.*
- *Whilst on site Brandster Services employees will comply with all site specific Safe Work regulations.*
- *Within a site all vehicles will be driven in a safe and proper manner according to site regulations.*
- *All due diligence will be taken to ensure that during connection and disconnection of hoses and fittings there is no spillage leading to contamination of the area.*
- *Brandster Services vehicles are fitted with latest in noise, smoke and odour reduction equipment.*
- *Brandster Services employees will be aware of other workers or general public in the vicinity and act in a professional manner to ensure their comfort and safety is maintained whenever possible.*
- *Upon completion of their work Brandster Services employees will fill out the necessary documentation, recording the task undertaken by site, volume removed and where required, notation of time spent on location.*
- *When leaving the site, the employees will again report to the site office or contact, and present documentation for signing and leave a copy of service docket or invoice with clientele.*



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ENVIRONMENTAL INCIDENT REPORT FORM

This form is to be completed by the Brandster Services representative in attendance at the environmental incident and forwarded to Brandster Services Management within 24 hours of the incident.

Incident Type	
Environmental Incident	<input type="checkbox"/> Environmental Complaint

Employee Details
Name:

Incident Location
Brandster Services Site (St Marvs) Yes <input type="checkbox"/>
If No. Address where Incident occurred:
Street: Suburb:
Nearest X Street:

Incident Details	
Date of Incident:	Time of Incident:
Type of Pollutant: eg (Septic, Sullage, J120 Oily waters, Odour etc)	
Estimated Quantity/Volume:	
Details of Incident: How/Why and steps taken to minimise effect and rectify.	
Note: Attach separate sheet if insufficient space.	

Notification of Incident (To be completed by Brandster Services)			
EPA Pollution Hotline	Yes / No	NSW Fire Service (Hazmat)	Yes /No
Local Council	Yes / No	Other:	

Incident Attended By:



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Site Plans



Brandster Services with Location to South Creek



Aerial View of Site and Neighbours

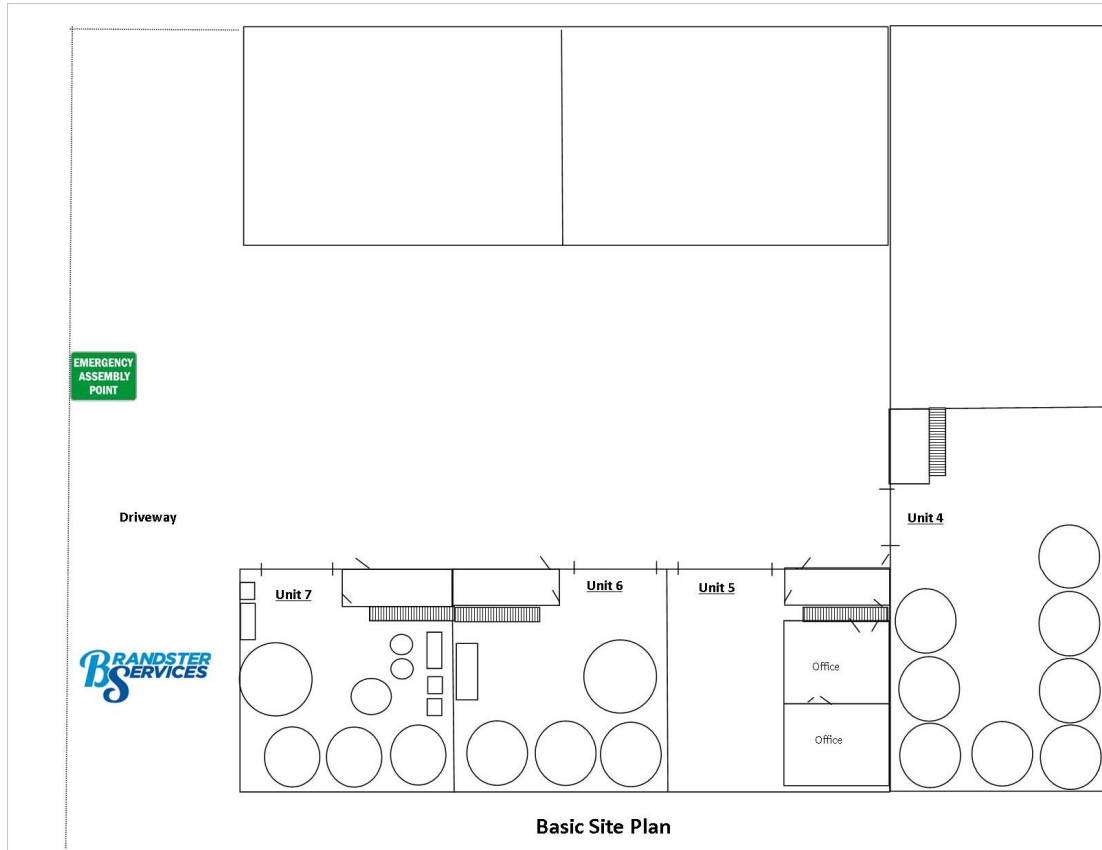
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Phone : 02 9623 1177

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Brandster Services
Units 4-7 / 15 Lee Holm Rd, St Marys, NSW 2760

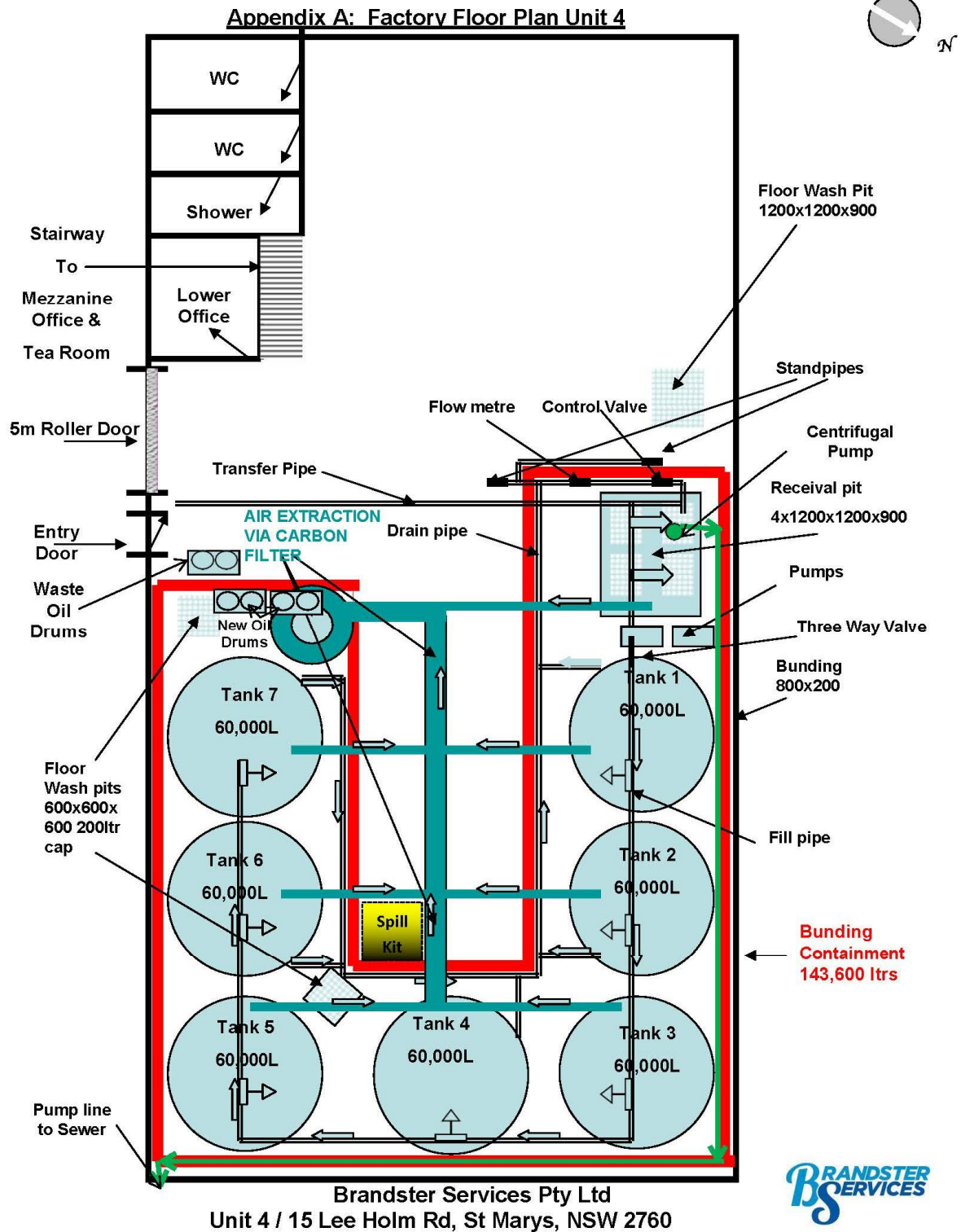
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Stored in Unit 4: 2 x 205L Drums engine oil 2 x 205L Drums pump oil
 2 x 205L Drums for waste oil 1x 20L Power steer oil
 1 x 6+Size oxy-acetylene kit 1x 20L Truckwash

Units 4-7 15 Leeholm Road St Marys NSW 2760
 Phone : 02 9623 1177

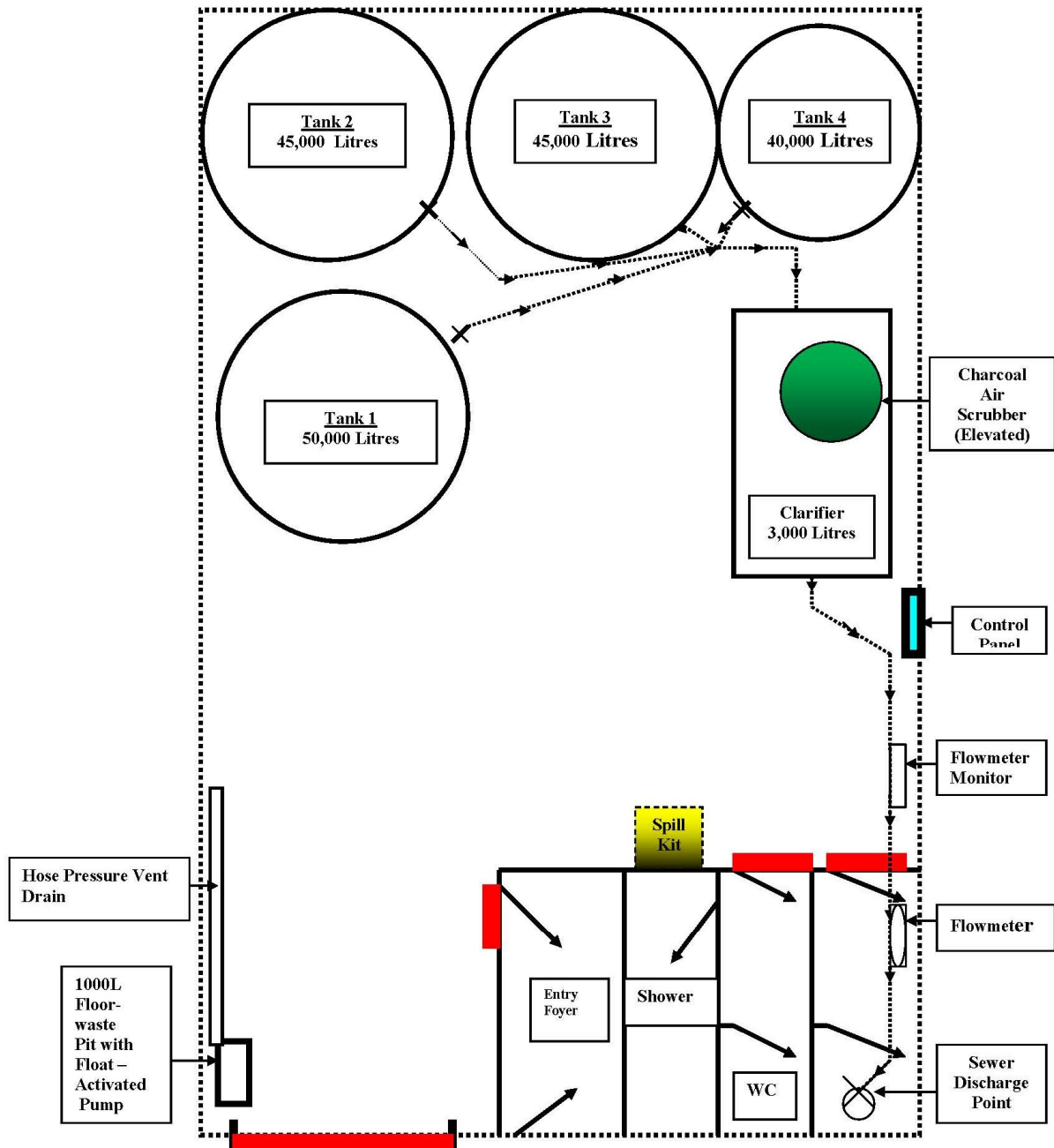
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Appendix B: Floor Plan Unit 6



Brandster Services Pty Ltd
Unit 6/15 Lee Holm Rd, St Marys, NSW 2760

 Bunding

Stored in Unit 6: 2 x 109kg+Size LPG Cylinders for Jet Fire Heater
(stored under stairs)
1 x 50L A1 Pleasant Plus Odour Control

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Phone : 02 9623 1177

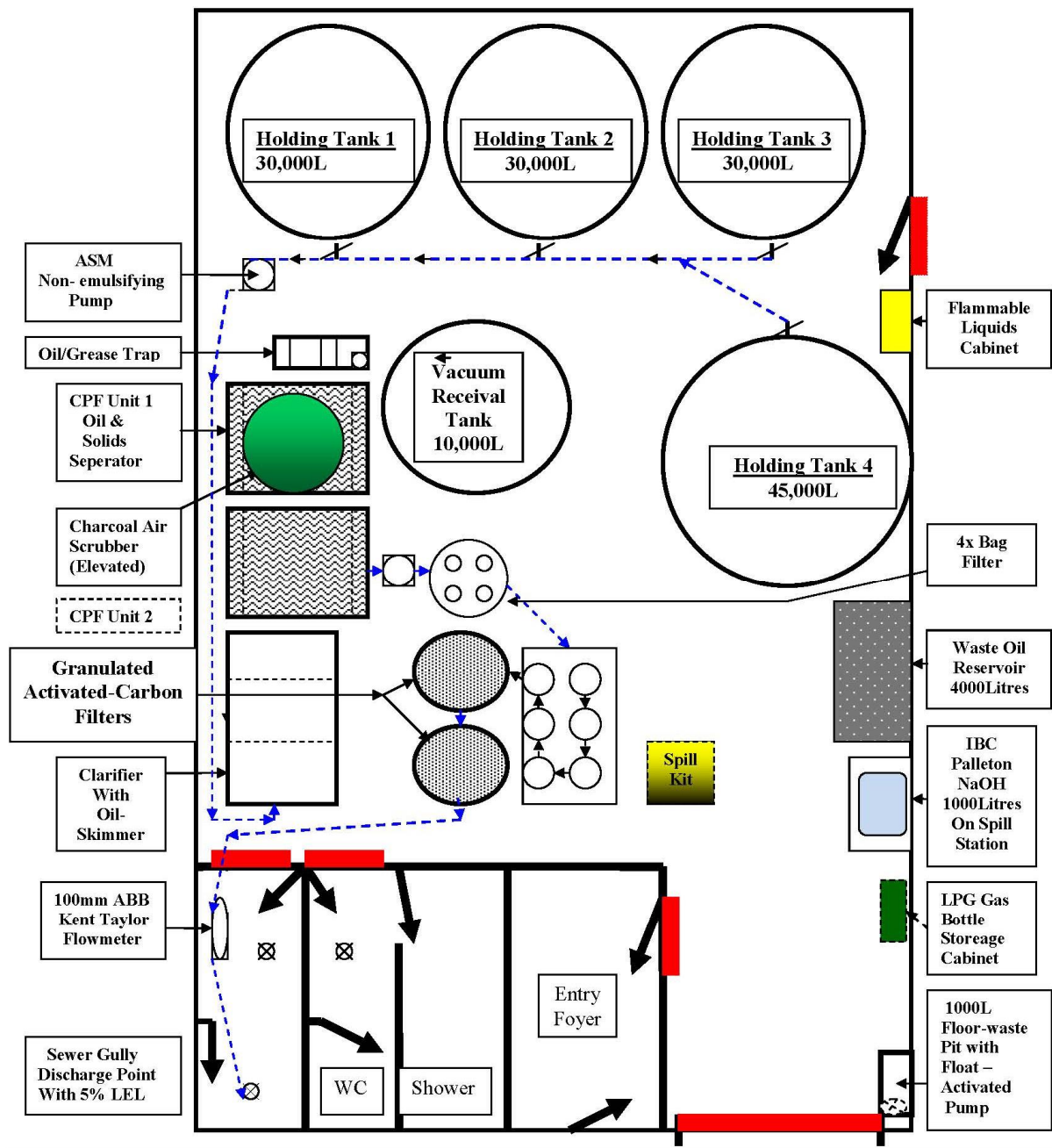
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Appendix C: Floor Plan Unit7



Dated 14/10/2018

Brandster Services Pty Ltd
Unit 7/15 Lee Holm Rd, St Marys, NSW 2760

 Bunding

Units 4-7 15 Leeholm Road St Marys NSW 2760

Phone : 02 9623 1177

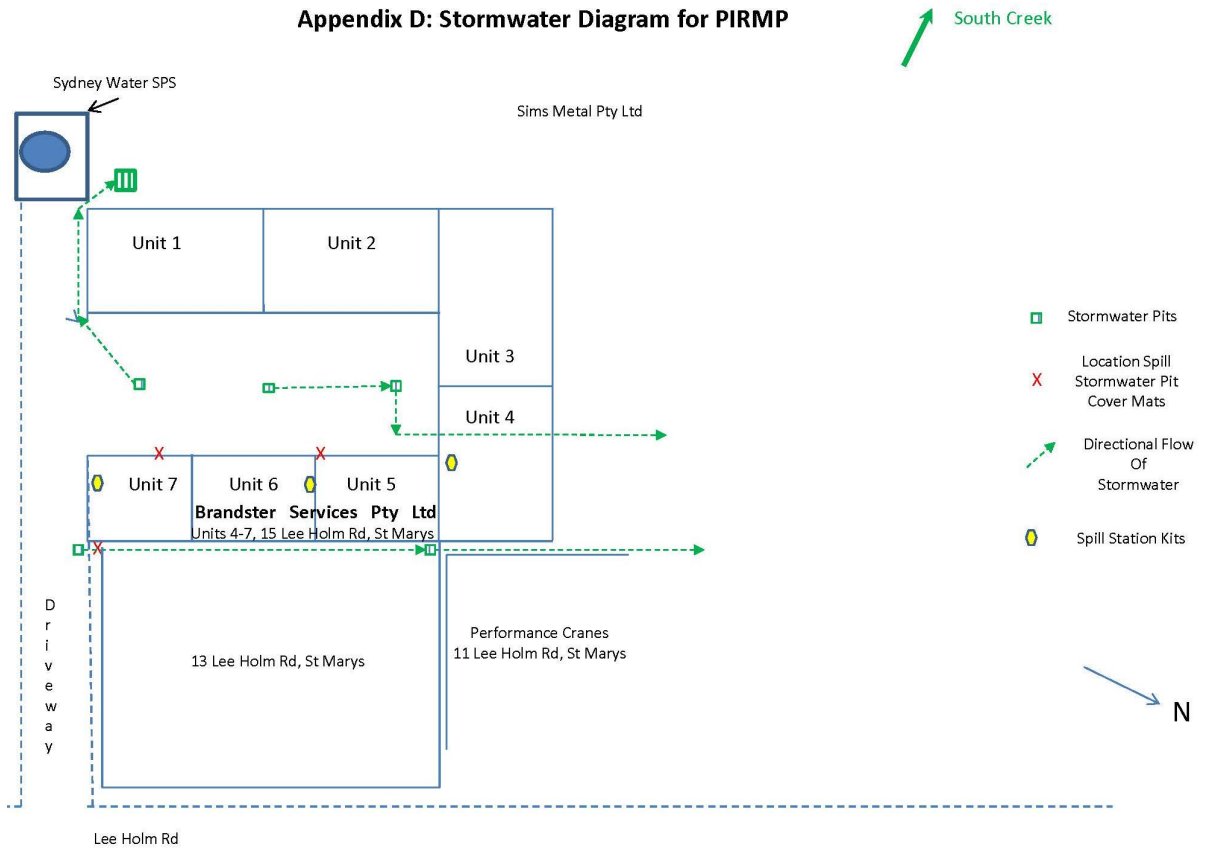
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Appendix D: Stormwater Diagram for PIRMP





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Actions to be taken during or immediately after a pollution incidents:

Follow procedures on page 5:

Use spill kits located in all unit - PPE should be worn at all times +

Develop a detailed description of how any identified risk of harm to human health will be reduced including as (a minimum) by means of an early warnings, updates and the action to be taken during and immediately after a pollution incident to reduce that risk.

Follow procedures on page 5:

If in contact of sewage please be aware of the remote possibility of the following symptoms and seek medical help.

As a minimum follow complete hygiene procedures. (Wash thoroughly with soap – remove contaminated clothing)

- *If direct contact with sewage: Remote possibility of: Gastroenteritis, diarrhoea, vomiting or hepatitis*
- *If sewage gas (Hydrogen Sulphide) prolonged exposure can cause: Irritability, headaches, fatigue, sinus infection, bronchitis, pneumonia, loss of appetite, poor memory and dizziness.*
- *NOTIFY the relevant authorities - page 3 and Brandster Services Management*

If in contact with oily water contaminated waste: J120 Waste

- *Contamination: health If prolong skin contact may cause itching, drying, cracking and redness of skin - may be harmful if swallowed*
- *Contamination: the environment: Oils will biodegrade in the environment, the rate depends on the type of oil, but can form products that linger in the environment for many years.*

As a minimum follow complete hygiene procedures (wash thoroughly with soap – remove contaminated clothing)

Full PPE

Coordinating with persons:

Jeff Brandstater - Managing Director - 02 9623 1177 or AH: 0425 289 171



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RECORD OF PIRMP TESTING DETAILS

Date Tested: *8th June 2021*

Tested by: *Simulated sewage spill: test with all staff during a toolbox meeting*

Find of test - include issues identified: *All staff participated and showed complete comprehension of all actions and issues.*

Next Scheduled test (must be within 12 months)

PIRMP RECORD OF DOCUMENT REVISION & UPDATES:

<u>Version</u>	<u>Date</u>	<u>Amendments</u>
1	Aug 201	Original Document
2	Jul 2016	Upgrade Emergency Contact Numbers
3	Oct 2018	Updated document to Include Site Plans, Ph Numbers, Storage, Stormwater Dia., Neighbours & training,
4	July 2020	Revised & Updated document
5	September 2021	Revised & Checked